

## Collection of Delinquent Taxes Course

**The Delinquent Collections Course Scheduled for October 8-9 in Wytheville has been moved to the Higher Education Center in Roanoke.**

**October 8-9, 2009, Higher Education Center, Roanoke, VA**

Jeff Scharf will be teaching the course along with a deputy treasurer (TBA).

This course is a **mandatory** course and counts towards certification or recertification. At the beginning of the course you will be asked if you are taking this course for course credit (grade plus 4 hours of continuing education credit) or points credit **only** (10 hours of continuing education credit only; no course credit). For more information go to the *Certification Handbook*, Section I, Page 8. If you have questions on what to select, contact Al Spengler at [aws@virginia.edu](mailto:aws@virginia.edu) or 434 982-5518.

**Enroll now, space is limited!**

The enrollment form is online at the TAV web site at: <http://www.vatreas.com>

You can also mail the form along with payment to *Treasurers' Association of Virginia* (Tax ID 54-1253079) PO Box 6953, Radford University, Radford, VA 24142-6953. FAX number is 540 831-6735; attention Jennifer.

The registration fee is **\$175 for members** of the Association and **\$200 for non-members**. Checks should be made payable to the *Treasurers' Association of Virginia*.

### Class Schedule and What You Need to Bring with You

<b>Day One</b>	<b>9:00 – 9:30 a.m.</b>	<b>Course Registration</b>
	<b>9:30 a.m.</b>	<b>Class begins</b>
	<b>5:00 p.m.</b>	<b>Course ends</b>

By beginning a little later, this should allow those who are commuting some additional time to get to class. For those a little further away, it may save you one nights lodging.

<b>DayTwo</b>	<b>9:00 a.m.</b>	<b>Class begins</b>
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Open Book Exam begins following lunch on Friday. You have three hours to complete the exam and can leave when you are finished.

Remember to bring the following materials with you to class:

**Title 58.1 of the Code of Virginia (optional)**

Several #2 pencils

Assorted highlighters and/or stickies--they are to help you mark important passages in the text.

Grades are posted on line--usually within a week of the end of the class.

If you are **not** enrolled in the TAV certification program administered by the Cooper Center for Public Service at the University of Virginia, you must fill out a an enrollment form to receive proper credit for the course.

## **Roanoke Higher Education Center, October 8-9, 2009**

### **Directions to the Roanoke Higher Education Center**

The **Roanoke Higher Education Center (RHEC)** is housed in the renovated Norfolk & Western Railroad building at 108 North Jefferson Street, next to the Hotel Roanoke.

From 581 heading South, take Exit 5. Turn right onto Wells Ave. Proceed past the Hotel Roanoke. Cross Jefferson St. Take next left into Jordan Alley to Parking Lot **1** (see numbered circle on map below).

From 220/581 heading North, take Exit 4E, immediately turn right onto Williamson Road. Proceed south to Wells Ave., and turn right onto Wells. Cross Jefferson St. Take next left into Jordan Alley to Parking Lot **1** (see numbered circle on map below).

Website can be found at: <http://www.education.edu/>

### **Lodging at the Comfort Inn-Airport, Roanoke**

A small block of rooms has been reserved at the **Comfort Inn-Airport** near the Valley View Mall. (The Hotel Roanoke is full due to a conference taking place there.) The rate is **\$103 single or double** occupancy plus state and local taxes. The rate includes deluxe breakfast (with many hot items), local calls, and wireless Internet. You can reserve a room by calling **540 527-2020**. Remember to ask for the **State Government** room block in order to obtain these special rates. **Call today if you need a room!**

The Comfort Inn is about 5 minutes from the Higher Education Center. From the Comfort Inn, get on I-581 heading towards downtown Roanoke. Then follow the above directions to the Higher Ed Center.

Comfort Inn website can be found at:

<http://www.comfortinn.com/ires/en-US/html/HotelInfo?hotel=VA302&sid=F2E7.TWPJmgTPMM.6>

## **Directions**

### **Comfort Inn-Airport, Roanoke**

5070 Valley View Blvd.

Roanoke, VA 24012-2038

Phone: 540-527-2020; Fax: 540-527-2040

### **From North or South I-81**

Take exit 143 onto I-581. Then take exit 3E Hershberger Road off I-581. Turn right onto Valley View North at Shopping Center Exit off Hershberger Road. Hotel will be on your right.

For a local map, go to the Hotel's website at:

<http://www.comfortinn.com/ires/en-US/html/HotelInfoMap?hotel=VA302&maphotel=VA302&country=US&sid=F2E7.TWPJmgTPMM.6>

## Where to Park for the Higher Education Center

Parking is available as follows: (See numbered circles on map below.)

**Day - Monday through Friday** □ permit or parking fee required 7:00 a.m. to 4:00 p.m. □

- 1 West side of RHEC (surface parking lot) □
- 2 Lot on First Street (Between Loudon Ave. and Wells Ave.)
- 3 Parking Garage (use entrance on Centre Ave., across from RHEC parking lot) □
- 4 Lot on Centre Avenue (Between Shenandoah Ave. and First St.)

**Daily and Event Parking (Monday through Friday - 7:00 a.m. to 4:00 p.m.):** □ Daily parking fees for lot 1 and garage 3 are 50 cent per hour or \$4.00 per day.

Fees for lot 1 are collected via a regularly monitored self-payment box that is located on the median strip that separates lot 1 and Jordan Alley.

Fees for garage 3 are collected by an attendant at the garage entrance/exit booth.

All parking fees are collected by the City of Roanoke. (Note: There is a change machine located just inside of the RHEC main entrance by the café door.) The Roanoke Higher Education Center does not provide parking receipts.

Detailed directions and parking information can be found at:

<http://www.education.edu/directions-parking.html>

